

# WEAVERS OF ORLANDO HOLIDAY SHOW & SALE 2018

Donnelly Park Pavilion (in the square) – MOUNT DORA, FLORIDA

## GUIDELINES FOR PARTICIPANTS

A \$30.00 registration fee must accompany your registration form.

This sale provides an opportunity for artisans to give the public an opportunity to experience the richness, variety and unique qualities of weaving and fine crafts through excellence of craftsmanship and originality of design.

### IMPORTANT SALE DATES AND TIMES

Thursday, November 29	3:00 pm - 5:00 pm	Check in at the Donnelly Park Bldg
Thursday, November 29	5:00 pm - 11:00 pm	Sale set up by committee
Friday, November 30	10:00 am - 8:00 pm	Show/sale open to public
Saturday, December 1	10:00 am - 8:00 pm	Show/sale open to public
Sunday, December 2	10:00 am - 2:00 pm	Show/sale open to public
Sunday, December 2	2:30 pm - 4:00 pm	Check out any unsold items

We are pleased that you are considering entering your handcrafted goods in the 20<sup>th</sup> annual Holiday Sale. We will do our best to present your work artfully and hope you will enjoy the experience. Of course we assume that the work you submit is your own – created with quality materials, design and workmanship. If you incorporate something from another artist you should identify that on your hang tag. Members of the Sale Committee will examine each entry and will not display any item that does not meet these criteria or does not have the required hang tag and regulation price tag.

If you cannot be at the Donnelly Park Building during Check In time, you can arrange for someone else to bring in your work. Each item must have a completed Holiday Sale tag. Also attached to each piece must be a hang tag with your contact information on the front plus item name, description and care information on the back. Your inventory sheets are the records used for check in and check out and for verifying your total sales. The required Holiday Sale tags and inventory sheets will be provided by the sale committee after you register. The sale fee will be deducted from your total sales amount, and the net proceeds will be sent to you. Florida sales tax will be collected separately and paid to the State and requisite forms will be filed by the Sale Committee.

CHECK OUT will be Sunday from 2:30 to 4 PM. We would appreciate your cooperation in completing check out as soon after 2:30 as possible. You can have someone else check out for you, but they will be responsible for signing your inventory sheet and delivering any unsold items to you.

If you have chosen to have your percentage contribution lowered by working at the sale, you must work six (6) hours or more to receive that benefit. (Demonstration does not count toward hours.)

You should be aware that it is required that you have appropriate care and content labels sewn onto appropriate items AND/OR included on the hang tag or artists tag for all wearable items.

By signing your release and discharge on your inventory sheet, you release the Weavers of Orlando and anyone affiliated with the show from any responsibility for damage or loss of any kind to all or part of items submitted. Every effort will be made to care for your items. There is no insurance coverage for this event. If you have items of a considerable value, you may want to get your own insurance coverage.

Percentages taken from the sale of your items by the Weavers of Orlando are not added onto the price you list on your item and inventory. Please take this into consideration when you are pricing your items. Monies collected are used to pay sale expenses and when possible provide donations to the Weavers of Orlando.

WoO Members who choose to work the sale: 15%

WoO Members who choose not work the sale: 20%

Non-WoO Members (cannot work the sale): 30%

There is a \$30.00 registration fee to accompany the registration form. This fee is for one person. Please do not add more than one person's inventory to the registration form or inventory sheets.

Net proceeds (minus the appropriate percentage amount due to Weavers of Orlando) will be mailed as soon as the sale is balanced and all credit card charges and checks clear the bank.

We are excited that you are considering participating in the sale and look forward to seeing your handiwork. If you have any questions, please contact a member of the Sale Committee:

Diane Click at [dclick10@gmail.com](mailto:dclick10@gmail.com)

Gloria Dinardo at [gdinardi@me.com](mailto:gdinardi@me.com)

Alice-Ann Ferderber at [doublea1882@gmail.com](mailto:doublea1882@gmail.com)

Sandy Lazarus at [sandraflazarus@gmail.com](mailto:sandraflazarus@gmail.com)

Mona Robles at [stxmona@hotmail.com](mailto:stxmona@hotmail.com)

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